



The NUC  
CONSIGNMENT POLICIES

**How To Consign Your Items:**

We gladly accept clean, gently used, educational items. **By appointment only.** When dropping off items, we ask that you be prepared to wait while we briefly look over the items. There is no maximum or minimum for consignment at any given time. However, we recommend a few boxes/items per visit to keep your wait time to a minimum. Consignors will need to fill out a “Consignment Slip” with your contact information each time items are left with the store.

Depending on the time of year, it may take a few weeks to get your items priced and placed on the sales floor.

Educational toys and games need to be consigned with working batteries. Board games and puzzles need to be counted, organized, and verified as complete along with their instructions. This needs to be done at home prior to consigning. Toys, games, and puzzles dropped off missing necessary pieces will be automatically donated.

Cleanliness is very important! To be accepted for consignment, bring your items in purchase ready condition.

**Consignors may be paid with a check or store credit.**

**Check** - consignors receive 45% of the sell price of all items sold in the store. Consignor checks are printed on the 15th of every month. Consignors that want to be issued a check need to email [the-nuc@jubileelegacy.com](mailto:the-nuc@jubileelegacy.com) prior to the 10th of the month. Beginning on the 16th of every month, checks are available at the store. Checks are issued for the full amount on the consignor's account. A \$2 mailing fee is charged to all consignors when checks are mailed. Checks can only be mailed to the address on the “consignment slip”. Issued checks expire in 90 days. Should a consignor need to reissue a check there will be a bank charge of \$35 to stop payment on the original check. This \$35 bank fee must be collected from the consignor in advance. Consignors with an available balance on their account, but not enough for the computer to create a check, may use that amount as store credit. Checks will not be issued for amounts less than \$30, at any time.

**Store Credit** - consignors receive 45% of the sell price of all items sold in the store. Consignors may use their store credit for in-store purchases only. A consignor's accrued credit stays on their account and never expires. Store credit may be transferred to another person's account.

**Unsellable Items** - When dropping off your items please plan to wait briefly while we look through them. We will return any unsellable items to you at that time. A more thorough and detailed evaluation will be done later when your items are actually entered on your account. The "consignment slip" gives two choices for how we should handle any possible unsellable items: (1) donate them, or (2) have you return to pick up any items we may have later deemed unsellable. This must be done within 10 days of the email notification you receive. Items not picked up within 10 days from the email notification will then be automatically donated. We cannot be responsible for each individual's email spam settings, so please make sure [the-nuc@jubileelegacy.com](mailto:the-nuc@jubileelegacy.com) is added to your address book.

**Consignment Period** – The consignment period is twenty four [24] months from the day an item was added to the consignor's account. Consignors may come by the store and locate/pull any of their unsold items during the last two weeks of the consignment period. The store is unable to contact or remind individual consignors, so please monitor your consignment dates if you wish to pick up any unsold items at the completion of the term. Items cannot be removed from inventory prematurely other than by purchase. Items not sold or picked up at the end of their consignment period will automatically expire in the computer thus becoming store property and may then be donated at the store's discretion.

**Please Note** - The NUC staff sets all prices. We are unable to contact or notify each consignor as items sell. You are welcome to call or email the store and check your account balance or inventory. Although we do our very best to carefully monitor all merchandise, The NUC will not be held responsible or liable for the loss or damage to items left or consigned with us. This policy may be updated or changed at the store's discretion.

## **All sales of used products are final**

I have read, understand, and agree to the above policies.

### **Consignor**

Print Name \_\_\_\_\_

Sign Name \_\_\_\_\_

Date \_\_\_\_\_

### **The NUC Staff**

Print Name \_\_\_\_\_

Sign Name \_\_\_\_\_

Date \_\_\_\_\_